

**Chapter 2.82**  
**SALT LAKE CITY SISTER CITIES BOARD**

**2.82.010 Definitions:**

For the purpose of this chapter the following words shall have the meanings as given herein:

- A. "Advisory Committee" means an advisory committee of the board as defined at section 2,82.090 of this chapter.
- B. "Board" means the Salt Lake City Sister Cities Board created under this chapter.
- C. "Council" means the Salt Lake City Council.
- D. "City" means and refers to Salt Lake City Corporation, a municipal corporation of the state of Utah.
- E. "Friendship City" means a city, from another country, being considered as a potential sister city with Salt Lake City.
- F. "Mayor" means the duly elected or appointed and qualified mayor of the city.
- G. "Member" means a member of the Salt Lake City Sister Cities Board.
- H. "Program" means the Salt Lake City Sister Cities program which includes all of Salt Lake City's sister city and friendship city relationships.
- I. "Sister City" means a partnership between Salt Lake City and another city, from another country, that has been officially established by the appropriate government officials of the other city and by a joint resolution of the Salt Lake City Mayor and the City Council.

**2.82.020 Board Created:**

There is created the Salt Lake City Sister Cities Board, which shall consist of all persons and entities who are willing to promote the purposes of the Program and to comply with its rules and regulations. (Ord. 58-01 § 1, 2001)

**2.82.030 Purpose:**

The purpose of the Salt Lake City Sister Cities Board is to promote peace and unite local and global communities through friendship, economic opportunities and cultural and educational exchange, particularly as between Salt Lake City and selected cities in other countries. (Ord. 58-01 § 1, 2001)

**2.82.040 Board Members' Ethics:**

Board Members shall be subject to and bound by the provisions of the city's conflict of interest ordinance, chapter 2.44 of this title, or its successor. Any violations of the provisions of said act shall be grounds for removal from the organization. (Ord. 58-01 § 1, 2001)

**2.82.050 Membership:**

To be eligible to be appointed as a Member of the Board a person must be at least 18 years of age and reside in Salt Lake County or adjoining counties.

**2.82.060 Appointment and Terms:**

- A. All appointments of Members of the Board shall be made by the Mayor with the advice and consent of the Council. Each Member's term of office shall be for a period of three years and shall expire on the applicable first Monday in July. Members may be allowed to serve an unlimited number of terms in order to ensure continuity of service and to protect the vitality and stability of the sister city relationships upon agreement by the Mayor with the advice and consent of the Council as each term expires. Vacancies occurring on the Board shall be filled by appointment by the Mayor with the advice and consent of the Council for the expired term.
- B. Each Member shall perform service on a voluntary basis without compensation and on such basis shall be immune from liability with respect to any decision or action taken during the course of these services, as provided by Utah Code Annotated, section 63-30-1 et seq., (1953) as amended, or successor sections.
- C. The Mayor may remove any Member, prior to the normal expiration of the term for which such Member was appointed, for misconduct or neglect of duty.

**2.82.070 Meetings and Board Quorum:**

The Board shall hold its meetings in compliance with the Utah open and public meetings act. The annual meeting shall be held during the first quarter of each calendar year. The board shall then convene meetings as needed throughout the year. Special meetings may be ordered by a majority of the board, the chairperson, or the mayor. The Board shall cause a record of its proceedings to be available for public inspection, including the yea and nay votes of the Board on any action taken by it. The Board shall adopt a system of rules and procedure under which its meetings are to be held.

A majority of members serving on the Board at any given time shall constitute a quorum.

**2.82.080 Election of Officers:**

Each year the board, at its first regular meeting, shall select one of its members as chairperson and another of its members as vice chairperson, who shall assume the duties of the chairperson during the absence or disability of the chairperson. The chairperson and vice chairperson shall

serve two-year terms with the potential to serve for additional consecutive two-year terms if approved by the Board.

The city shall provide staff support to the organization, which shall encompass secretarial and treasurer responsibilities in order to ensure that meeting minutes are properly recorded and that funds contributed to the organization by the city are administered according to city laws and regulations. (Ord. 58-01 § 1, 2001) Budget oversight shall be the responsibility of the Board and the city staff.

**2.82.090 Advisory Committees:**

The Board may designate such advisory committees as it desires to study, consider and make recommendations on matters that are presented to the Board. Board members and their designees will be allowed to serve on advisory committees. . (Ord. 58-01 § 1, 2001)

**2.82.100 Review of Action - Powers of the Mayor:**

All actions taken by the board shall constitute recommendations to the mayor and shall not constitute official action. The mayor shall have the power to review, ratify, modify or disregard any recommendation submitted by the board, or refer the matter to the city council, if appropriate. No action shall be implemented until the board is notified that it has been ratified by the mayor, or, if referred to the council, that the council has adopted a resolution or an ordinance implementing the recommendation of the board, or that the recommendation was modified and adopted by the mayor or council, as appropriate, and in such event it shall be implemented as modified. (Ord. 58-01 § 1, 2001)

**2.82.110 Responsibilities:**

The board shall have the following responsibilities:

- A. To serve in an advisory role to the mayor on the sister cities program;
- B. To coordinate with the mayor and the city council to implement the goals and objectives of the sister cities program;
- C. To review all requests for sister city and friendship city partnerships and make recommendations to the Mayor.
- D. To provide an annual report to the mayor outlining activities and budgetary issues; and
- E. To review all requests for sister city partnerships and make recommendations to the mayor. (Ord. 58-01 § 1, 2001)

**2.82.120 Relationship Criteria**

- A. Individuals or organizations proposing new relationships must be local residents or organizations in the Salt Lake Valley with sufficient community-based support to accomplish the objectives of the relationship;
- B. Individuals or organizations proposing new relationships must demonstrate that there is a significant amount of community interest in and support for the

- relationship;
- C. Individuals or organizations proposing new relationships must demonstrate a track record of involvement in the community;
  - D. Individuals or organizations proposing new relationships must identify assets and resources within the community that will foster community building between Salt Lake City and the proposed Sister City; and
  - E. Individuals or organizations proposing new relationships must be prepared to provide the financial and staff support necessary to establish and maintain the relationship.

**2.82.130 Members Of The Board Deemed Volunteers:**

Members of the Board shall perform their services on the Board without pay or other compensation, except expenses actually and reasonably incurred as approved by the City. Board Members shall be deemed volunteers as defined in section 67-20-1 et seq., of the Utah Code Annotated, and successor sections, and as such shall be immune from any liability with respect to any decision and action taken in the performance of their duties and responsibilities on the organization as provided by section 63-30b-1 et seq., of the Utah Code Annotated. (Ord. 58-01 § 1, 2001)

**2.82.140 Attorney:**

Any legal advice or assistance desired by the board shall be obtained only from the office of the city attorney. (Ord. 58-01 § 1, 2001)